



TEXAS MILITARY DEPARTMENT  
POST OFFICE BOX 5218  
AUSTIN, TX 78763-5218  
(512) 782-5001

MAR 01 2017

NGTX-JHR

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: (TMD I17-04) 2017 National Guard Association of Texas (NGAT)  
Conference Attendance Guidance

**1. References.**

- a. TPR 630 Absence and Leave Program, 27 August 2010
- b. AGD Personnel Policy #15, Overtime/Compensatory Time Policy, August 2012.
- c. AR 600-8-10, Leave and Passes, 15 February 2006.
- d. AFI 36-3003, Military Leave Program, 11 May 2016.
- e. DoDD 5410.18 Public Affairs Community Relations Policy.

**2. Applicability.** This guidance applies to members of the Texas Military Department (TMD) regardless of duty or employment status.

**3. Purpose.** This memorandum provides duty status guidance for personnel attending the 2017 NGAT Conference. The Adjutant General supports and encourages members of TMD to attend the annual NGAT conference.

**4. Guidance.**

a. Attendance. Attending the NGAT conference is voluntary. Attendance in an official duty status is not authorized, unless operating under the authority of an approved DD Form 2536, Request for Armed Forces Participation in Public Events (Non-Aviation). Individuals may take ordinary/personal leave or be on Permissive Temporary Duty (PTDY) to attend. Supervisors are responsible for ensuring attendance of employees granted PTDY. Personnel in units that are scheduled for drill during the conference must adhere to the unit commanders' guidance regarding split training.

b. Active Guard/Reserve (AGR), Full-Time National Guard Duty for Operational Support (FTNGD-OS) Personnel: AGR/FTNGD-OS personnel who voluntarily register

NGTX-JHR

SUBJECT: (TMD I17-04) 2017 National Guard Association of Texas (NGAT)  
Conference Attendance Guidance

to attend may be granted PTDY to attend professional meetings IAW AR 600-8-10, paragraph 5-32e (TXARNG) and AFI 36-3003, paragraph 4.2.3.1, Table 4.5, Rule 7 (TXANG). PTDY is non-chargeable leave that does not incur any cost to the government.

c. M-Day/traditional service members: Service members who wish to attend the NGAT Conference may do so in a voluntary status, at no cost to the government.

d. Military Technicians: Attendance is voluntary, at no cost to the government. Technicians must be in a leave status to attend the conference on any scheduled day. Liberal leave is authorized to allow maximum participation.

e. State Employees (OED): Personnel choosing to attend NGAT will be on a voluntary basis. Employees may take any form of personal leave during normal duty hours in order to attend the conference.

f. Use of GSA vehicles is not authorized for travel to the NGAT conference.

4. This memorandum will expire at the end of the 2017 NGAT Conference unless sooner rescinded or superseded.

5. Point of contact for this memorandum is the Human Resource Officer at 512-782-5365.



GREGORY P. CHANEY  
Colonel, GS, TXARNG  
Chief of Staff

DISTRIBUTION:

A

KATHERINE M. BROWN  
CW3, TXANG  
SIG - Policy

